

INSTYTUT JĘZYKA POLSKIEGO  
POLSKIEJ AKADEMII NAUK  
31-120 Kraków, al. Mickiewicza 31  
Sekretariat tel. 12 632-87-13  
NIP 675-00-01-892, REGON 357534720

Krakow, 15 January 2026

**Director of the Institute of Polish Language, Polish Academy of Sciences  
announces**

**an open competition for the position of assistant at the Department of Medieval Latin  
at the Institute of Polish Language PAS in Kraków**

**Admission conditions (required from every candidate):**

- master's degree in classical or romance philology, or cultural studies (specialised in the Mediterranean civilization). Graduates of other faculties than classical philology need to present a bachelor's diploma in classical philology (specialised in Latin);
- experience and output within the scope of Latin lexicography, particularly Medieval Latin;
- participation in previous grant projects, particularly ones related to Medieval Latin;
- work experience in research teams, particularly ones researching Medieval Latin;
- publications, conference papers, research trips, or workshops;
- knowledge of the computer programmes and tools used to realise digital projects, particularly ones dealing with Medieval Latin;
- plans for individual scientific work fitting the research profile of the Department of Medieval Latin at IPL PAS.

**Documents required:**

- written application;
- curriculum vitae;
- personal questionnaire available at the IPL PAS website: <https://ijp.pan.pl/publikacje-i-materiały/dokumenty-do-pobrania>
- copy of master's diploma;
- short self-presentation letter describing the areas of the candidate's scientific activity;
- a project of individual research the candidate would like to conduct within the scope of the Department's research profile;
- written statement of consent for the processing of personal data in the recruitment process.

**Scope of responsibilities:**

- on-site work at the Department of Medieval Latin at the Institute of Polish Language PAS in Kraków;

- work on entries for the *Słownik łaciny średniowiecznej w Polsce* ('Dictionary of Medieval Latin in Poland') as per instructions and work schedule determined by the Department's head;
- work on individual scientific research within the scope of the Department's research profile.

The candidate is required to present written consent for the Institute of Polish Language PAS to include them in the number of employed researchers in the discipline in question, as per *Prawo o szkolnictwie wyższym i nauce* (art. 265 ust. 5) law.

Documents have to be presented until **16.02.2026** at the IPL PAS office in Kraków.

*In the case of documents sent by mail, date of reception at the IPL PAS office is taken into account.*

**Results of the competition will be announced on: 11.03.2026**

DYREKTOR INSTYTUTU

  
dr hab. Michał Rzepiela, prof. UJ PAN

Information regarding the processing of personal data in the recruitment process  
Please include the following statement regarding personal data protection:

**"Declaration regarding personal data protection"**

I declare that I have been informed that:

In accordance with the provisions of article 13 of the Resolution of the European Parliament and European Council (UE) 2016/679 dated 27 April 2016 on protection of natural persons in connection to the processing of personal data as well as with regards the unrestrained flow of such data as well as in connection to the waiving of the directive 95/46/WE (the general resolution on the protection of data) – hereinafter referred to as „RODO”, we kindly inform that:

1. The Administrator of Your personal data is constituted by the Polish Language Institute of the Polish Academy of Sciences, legal seat al. Mickiewicza 31, 31-120 Kraków, tel. +48 (12) 632-56-92.
2. In any cases associated with the processing of your personal data You are able to contact the Personal Data Protection Inspector at the following listed email address: [ioda@ijp.pan.pl](mailto:ioda@ijp.pan.pl).
3. Your personal data will be processed for the purpose of employment in the **position assistant at the Department of Medieval Latinat** the Institute of Polish Language PAS in Kraków and for the performance of the employer's tasks pursuant to Article 6(1)(b) of the GDPR.
4. You have the right of access to your personal data as well as the right to submit a request for the correction/amendment of your personal data. Moreover, You have the right to request for the limitation of the processing of your personal data in the occurrence of situations determined within the provisions of article 18 of the RODO.
5. Your personal data will not be passed over onto the hands of any international organisation nor will such be passed over onto the hands of any entity located outside of Poland.
6. Your personal data will be stored for the period indispensable for the execution and completion of the aforementioned goals as well as for the period required with the provisions of the applicable law.
7. You have the right to submit a complaint onto the hands of the President of the Personal Data Protection Office in any situation You should come to a conclusion that processing of Your personal data infringes the provisions of the RODO.
8. Provision of Your personal data is not obligatory, nevertheless, constitutes a condition indispensable for the needs of the conclusion of an agreement.
9. Based upon the processed personal data the Administrator of Your Personal Data will not undertake any automated decisions, including decisions which constitute the result of profiling.

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*signature*